



Info Tech Corporation of Goa Limited

(A Government of Goa Undertaking)

An ISO 9001:2008 Certified Company



Supply and Installation of Softwares (System S/W, Antivirus, etc.)

INFO TECH CORPORATION OF GOA LTD. (ITG), an ISO 9001:2008 Certified Organization, has been set up by the Government of Goa to promote overall growth of the state's economy through the use of Information Technology. Government decided to entrust the work of development of infrastructure for IT Industry to this Corporation.

ITG under its business model generate revenue by undertaking works of IT infrastructure under IT facility management services wherein it provides various type of IT services to the Government Department/Organization/Institutions, Corporations/Autonomous Bodies throughout the state of Goa.

ITG has also identified as State Designated Agency for executing AMC of IT infrastructures for all Government Departments & Organizations vide Circular no. 7(368)/2011/DOIT/AMC Guidelines/1214 dated 21/08/2014. ITG has been assisting the Government Departments and other Autonomous Bodies of the Government of Goa in setup and creation of IT Infrastructure in their respective offices. As per the requirements of the client all the necessary types of IT Infrastructure (Hardware, Software, etc.) are supplied, commissioned and maintained by ITG.

Process for availing Softwares (System S/W, Antivirus, etc.) Services

1. Department / Organization has to submit the Requisition Form (Annexure-1) and fill all the details like description of the item, subscription period, quantity, purchase cost location along with the preferred empanelled vendor for Softwares (System S/W, Antivirus, etc.) and forward the same to the Office of ITG with approval to place the purchase order.
2. Based on the approval received from the Department / Organization, ITG will place the purchase order as per the Requisition Form (Annexure I).
3. The concerned Department / Organization has to submit/forward the Softwares (System S/W, Antivirus, etc.) Service Certificate (Attestation of Works) after the supply & installation of Softwares (System S/W, Antivirus, etc.) to the Office of ITG as per the format mentioned in Annexure II on Department / Organization letter head.
4. ITG will release the payments to the empanelled vendor only after receiving the same from the Department / Organization along with the following:
 - a) Softwares (System S/W, Antivirus, etc.) Service Certificate (Attestation of Works) as per Annexure II on Department / Organization letter head duly signed by authorized nodal officer.
 - b) Bill settlement letter from the concerned Department / Organization

NOTE: All orders should be placed on M/s. Info Tech Corporation of Goa Ltd. only. Department / Organisations are not allowed / authorised to place the orders on the vendors directly.

On Department Letter Head

To
The Managing Director
Info Tech Corporation of Goa Limited
IT HUB, 3rd Floor, Altinho, Panaji – Goa

Date: _____

Annexure I

B: Softwares (System S/W, Antivirus, etc.) Requisition Certificate

Department Name: _____

Department Address: _____

Nodal Officer Name

Designation : _____ Ph. No: _____
(Not below Group "B" Gazetted)

Antivirus Subscription Period: _____

Name of ITG's Empanelled Vendor: _____

Details of Softwares (System S/W, Antivirus, etc.):

Sr. No	Description of Item	Subscription Period	Qty.	Purchase Cost	Location (if there are multiple locations)	Preferred Eligible Empanelled Vendor (as per list uploaded on ITG website)
1						

**Signature of Nodal Officer for
Department with stamp**



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Sr. No.	Description of the item	Total Cost in Rs. (incl. of ITG charges and GST)	Empanelled Eligible Vendors
1	Windows Operating System (Windows 10 Professional 64-bit)	Rs.16,886.27	a) M/s Perfect Systems & Services b) M/s A.S. Enterprises c) M/s Delta Technologies d) M/s PC Station e) M/s Cyber Engineer f) M/s Apex Computer & Engineering Services
2	MS Office 2013 Professional with Media and License	Rs.37,598.34	a) M/s PC Station
3	MS Office 2016 Professional with Media and License	Rs.38,917.58	a) M/s PC Station
4	Office Suite with Media and License	Rs. 4,670.11	a) M/s A.S. Enterprises b) M/s Delta Technologies c) M/s PC Station d) M/s Cyber Engineer e) M/s Apex Computer & Engineering Services
5	Net Protector Antivirus (Server Based) (01 year Subscription Period)	Rs.899.61	a) M/s Perfect Systems & Services b) M/s A.S. Enterprises c) M/s Delta Technologies d) M/s PC Station
6	Net Protector Antivirus (Server Based) (03 years Subscription Period)	Rs.1,799.22	a) M/s Perfect Systems & Services b) M/s A.S. Enterprises c) M/s Delta Technologies d) M/s PC Station
7	Net Protector Antivirus (Server Based) (05 years Subscription Period)	Rs. 3,754.28	a) M/s A.S. Enterprises b) M/s Delta Technologies c) M/s PC Station
8	Quick Heal (Server Based) (01 year Subscription Period)	Rs.1,204.2	a) M/s Perfect Systems & Services b) M/s Delta Technologies c) M/s PC Station d) M/s Cyber Engineer e) M/s Apex Computer & Engineering Services

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9	Quick Heal (Server Based) (03 years Subscription Period)	Rs.2,337.57	a) M/s Perfect Systems & Services b) M/s Delta Technologies c) M/s PC Station d) M/s Cyber Engineer e) M/s Apex Computer & Engineering Services
10	Quick Heal (Server Based) (05 years Subscription Period)	Rs.2,975.09	a) M/s Perfect Systems & Services b) M/s Delta Technologies c) M/s PC Station d) M/s Cyber Engineer e) M/s Apex Computer & Engineering Services
11	K7 Antivirus (Server Based) (01 year Subscription Period)	Rs.920.86	a) M/s Perfect Systems & Services b) M/s A.S. Enterprises
12	K7 Antivirus (Server Based) (03 years Subscription Period)	Rs.1,841.72	a) M/s Perfect Systems & Services b) M/s A.S. Enterprises
13	K7 Antivirus (Server Based) (05 years Subscription Period)	Rs.2,408.40	a) M/s Perfect Systems & Services b) M/s A.S. Enterprises

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